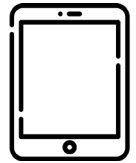


Guide to iPad purchase and configuration for children who join us in the 2nd, 3rd or 4th grade



Dear parents,

We look forward to welcoming your child to our iPad school! Here is some important information for you: Our school has an **iPad focus** with a **1:1 setting**.

This means that every child at our school has an

The children must have **their own iPad**, with which they then work in class (in most subjects) and do their digital homework independently at home.

All children in Year 1 (Year 5) are provided with an iPad by the Austrian state. However, if your child joins us in the 2nd, 3rd or 4th grade, the iPad must be purchased by the parents themselves if your child has not yet received an iPad at their old school!

A so-called **MDM (Mobile Device Management)** is also mandatory for the device by the federal government. An MDM is a programme for the administration of digital devices at the school. With this programme, software (apps), for example, can be easily pre-configured and installed on all student devices and the devices can be kept up to date with regular service updates.

The iPad administration fee (**licence fee**) must then also be financed by the parents. The licence fee is 140 euros. So an **iPad AND the MDM fee** must be paid.

Please transfer (only) the **licence fee** to the following account number:

MS Kenyong. Dir. Schreibmaier
AT84 2011 1294 4327 0400
GIBAATWWXXX

Your child will then receive their own **Managed Apple ID** from the school. All apps that are required for lessons **are then always installed automatically!**

If you would like your child to be able to download their own apps, you must create your own (private) Apple ID [HERE](#). Your child will also receive the **Office package from Microsoft (Office 365)** free of charge from the education centre and can therefore use MS Teams, as well as Excel, Word and PowerPoint on the iPad. They will also receive a **free 200 GB iCloud storage** for the iPad with the school's Managed Apple ID.)

Here is a detailed explanation of the individual steps of purchase and preparation:

1. Step: iPad procurement

Please organise your child's own iPad as soon as possible! It is best to buy a new or second-hand device. Of course, a refurbished device is also possible! It should not be older than 2-3 years! (the current generation is 10, so buy either 8, 9 or 10 generation!). You will have to pay for the iPad purchase yourself! It is therefore best to look for the cheapest offer on the Internet (or in the specialist shop of your choice), e.g. [HERE](#) at Amazon (9th generation).

Please **only** buy an iPad Wifi **device**, i.e. a device **without a SIM card**! WLAN is available everywhere and at all times in the school building! A standard device with the smallest internal memory (currently 64 GB) is sufficient! Please also make sure to buy a favourable cover!

A **stylus** is also a good purchase, but a **suitable keyboard** is absolutely essential because children also learn and practise the 10-finger system on their iPads! A case including keyboard is therefore ideal, e.g. this one [HERE](#) from Logitech. An example of a cheap stylus can be found [HERE](#).

2. Step: MDM

The purchased iPad should then not be opened, but taken directly to our former teacher colleague **Mr Thalhammer** in his office at **ACP eduWERK** (Mayerhofgasse 1/15, 1040 Vienna).

Please make an appointment with him by calling this number:
0660/5677522.

Mr Thalhammer then configures the iPad exactly as required for school use. (= installation of the MDM = Mobile Device Management). This then makes it possible to provide the children's devices with apps via WLAN, to monitor the devices at school and much more)

3. Step: Wi-Fi access and required apps

As soon as steps 1 and 2 have been completed, your child brings me the iPad and then receives all the necessary access data (for the school WLAN, the learning platforms, etc.)

4. Step: daily use

Once everything is done, the iPad must be **charged** every day (**iPad, stylus + keyboard**) **and** brought to school. Please note that the device should then primarily be a **work device** (which is why the limited internal memory on the iPad makes sense!) You decide whether you want to create your own Apple ID for your child or not! You should also check your child's iPad at home using the **Screen Time** function! Important: The school's MDM can **NOT** monitor your child's device at home!

If you have any further questions, please send your child to the **iPad admin Mr Felzmann** at school.

Thank you for your co-operation!
Thomas Felzmann, BEd. - Apple Professional Learning Specialist (APLS)